

“Garsfontein ScoutHall”

TERMS AND CONDITIONS

1. An **annual administration fee of R200-00** is payable per student on registration.
2. Liezel Marais Dance Academy reserve the right to increase dance fees annually.
3. Class fees are worked out per year and divided into 11 monthly instalments (Government school holidays, public holidays, and all classes missed due to our studio participating in examination, competitions and shows, taken into account)
4. 50% monthly discount will only apply if a new student join after the 15th of that month ***excluding January***
5. **Dance fees are payable strictly in advance on a monthly basis.**
6. **All payments are due and payable by the 1st of that month.**
 - a. 11 x Monthly Payment dates: Jan – Nov by the 1st of every month.
 - b. 1 x Yearly Payment (-10% discount on class fees only) if paid before 31 January
7. **A R50-00 admin fee will be charged on all late payments received after the 7th of that month** as indicated above for every month that your account is in arrears.
8. **A 10% bank fee must be added to any cash deposits paid into my account.**
9. If monthly payments are not kept to the above agreement, LMDA has the right to enforce termly payments in advance only, as from the beginning of the following term.
10. **One month written notice must be given before the 7th of the month, if you wish to stop lessons.** You will still be liable for the monthly-fee in which the written notice is received. Your child will still be allowed to dance during the notice month.
11. **Monthly fees are still payable** notwithstanding the fact that the pupil does not attend for any period of time.
12. **Liezel Marais Dance Academy does not accept liability** for any injury to pupils during class time or on the premises.
13. **Liezel Marais Dance Academy does not accept responsibility** for damage to, or loss of property, however caused.
14. You are obliged to advise the teacher should any **medical circumstances** arise while your child is a pupil of the Academy.
15. You are obliged to advise the teacher should any **contact information** change while your child is a pupil of the Academy.
16. There will be no lessons during school holidays and on public holidays unless prior arrangements are made.
17. If for any reason LMDA will not be able to conduct a lesson, you will be notified thereof and another date and time will be scheduled.
18. **Right of admission to classes is reserved, parents will be invited to attend open day.**
19. Each student will be required to wear the correct clean dance uniform with hair tied up in a neat bun.
20. **We reserve the right to stop your dancing lessons**, should your child’s behaviour affect the lessons negatively.
21. Please make sure younger children visit the restroom before the start of each lesson.
22. No students or siblings will be allowed to run around the studio or its grounds. Parent / **Adult supervision should be kept at all times when a student is not attending his/her lesson.** We cannot supervise unattended students while busy teaching a class. They will be allowed to wait inside the studio before/after class, provided they sit quietly and behave themselves.
23. **LMDA do not tolerate bullying** or engage in negative conversation regarding any of our students, parents or other dance instructors or studios.
24. Please take note that from time to time we will be making use of photo/video footage from classes, exams and shows to be used for promotional purposes such as newsletters, posters, advertisements, websites, social media networking sites etc. This will of course all be done in good taste. **If you have any objection regarding this matter please inform me in writing.**