

“TVC”

## **TERMS AND CONDITIONS**

- An annual administration fee of R150-00 is payable per student on registration.
- Liezel Marais Dance Academy reserve the right to increase dance fees annually.
- Dance fees are payable strictly in advance on a termly or monthly basis.
- *All payments are due and payable by the 1<sup>st</sup> of that month.*

*Tyger Valley College 3 x Termly Payment dates: 1 Feb, 1 May, 1 Sept  
11 x Monthly Payment dates: Jan – Nov by the 1<sup>st</sup> of every month.*

- *You will be invoiced termly. If you prefer to pay monthly installments, the total yearly fee will balance out in November, provided you keep paying the specified monthly fee every month from Jan - Nov.*
- *A R100-00 admin fee will be charged on all late payments received after the 7<sup>th</sup> of that month as indicated above for every month that your account is in arrears after the 7th.*
- *If monthly payments are not kept to the above agreement, LMDA has the right to enforce termly payments in advance only, as from the beginning of the following term.*
- *A 10% bank fee must be added to any cash deposits paid into my account.*
- Any outstanding payments will result in immediate termination of lessons till receipt of payment. You will receive 1 reminder via SMS and Email. If you ignore this notification due to changed contact details or lack of interest whatsoever and fees are still outstanding by the following lesson, your child will unfortunately not be allowed to attend the lesson.
- One term written notice must be given at the beginning of the term if you wish to stop lessons. You will still be liable for the full term-fee in which the written notice is received.
- Full term fees are still payable notwithstanding the fact that the pupil does not attend for any period of time.
- Liezel Marais Dance Academy does not accept liability for any injury to pupils during class time or on the premises.
- Liezel Marais Dance Academy does not accept responsibility for damage to, or loss of property, however caused.
- You are obliged to advise the teacher should any medical circumstances arise while your child is a pupil of the Academy.
- You are obliged to advise the teacher should any contact information change while your child is a pupil of the Academy.
- There will be no lessons during school holidays and on public holidays unless prior arrangements are made.
- If for any reason LMDA will not be able to conduct a lesson, you will be notified thereof and another date and time will be scheduled.

- Right of admission to classes is reserved, parents will be invited to attend open day.
- Each student will be required to wear the correct clean dance uniform with hair tied up in a neat bun.
- We reserve the right to stop a dancing lesson if a child's behaviour affects the lesson negatively. Please make sure younger children visit the restroom before the start of each lesson.
- No students or siblings will be allowed to run around the studio or its grounds. Parent / Adult supervision should be kept at all times when a student is not attending his/her lesson. We cannot supervise unattended students while busy teaching a class. They will be allowed to wait inside the studio before/after class, provided they sit quietly and behave themselves.
- LMDA do not tolerate bullying or engage in negative conversation regarding any of our students, parents or other dance instructors or studios.
- Please take note that from time to time we will be making use of photo/video footage from classes, exams and shows to be used for promotional purposes such as newsletters, posters, advertisements, websites, social media networking sites etc. This will of course all be done in good taste. If you have any objection regarding this matter please inform me in writing.